



# 哈啦里认证服务（重庆）有限公司

## HALAL CERTIFICATION SERVICES CHONGQING (HCS)

### HALAL CERTIFICATION PROCESS ACCORDING TO MS 1500:2019 STANDARD\*

#### 1. Submission of Application

- The Client fills in and submits the Halal Certification Application form and the Ingredients' description form (if needed)
- The Client is sent a pricelist for the Halal Certification services and if the pricing is acceptable is issued one invoice for the Application registration and review as well as the on-site audit
- The invoice should be paid within **7 calendar days** \*\*



#### 2. Application review

- After the invoice is paid all the processes, ingredients and supporting documents are evaluated
- Additional necessary documents may be requested from the Client



#### 3. Onsite audit

- An on-site audit date is agreed between the Client and HCS auditors
- Examining whether everything correlates with the information provided in the Application form
- Inspecting whether everything **meets requirements stated in MS 1500:2019 standard**



#### 4. Audit review

- Audit report with non-conformance details and corrective actions' form is sent to the Client after the on-site audit
- All the non-conformances shall be eliminated by the Client **within the stated timeframe**



#### 5. Decision on Halal Certification

- After all the non-conformances are eliminated by the Client and their elimination is confirmed by the representatives of HCS, Halal Certification Committee makes a decision on the issuance of the Halal Certificate



## 6. Agreement

- In a case of the positive Halal Certification decision, a Halal Certification Agreement outlining the terms of Halal Certification provision and valid for **1 year** is sent to the Client
- The Client is provided with a unique identification number, which needs to be used in the marking of Halal certified products



## 7. Certification

- The Client is issued an invoice for the Halal certification and monitoring services
- The invoice should be paid within **7 calendar days** \*\*
- After the Agreement is signed and the invoice is paid, a Halal certificate for a period of **1 year** is issued to the Client and the monitoring process begins
- The original Halal Certificate is posted to the Client after receipt of the original Halal Certification Agreement
- The Client has to upload the copy of the issued Halal Certificate onto its website



## 8. Constant monitoring

- Regular inspections of a certified company will be carried out during the whole Halal certification period
- The manufacturing process will be carefully controlled to ensure that everything **meets the requirements stated in MS 1500:2019 standard**



## 9. Certificate renewal

- The Client should submit an application for the renewal of the Halal Certificate **2 months** prior to the current Halal Certificate expiry date
- In the case of late Application submission HCS cannot guarantee that the renewal process will be completed before the expiration of the valid Halal Certificate

\*The Halal Certification process shall be completed within 2 months from the Application registration date, otherwise the Application will be cancelled, the Certification Process will need to be restarted and the Certification fees will need to be paid once again. The fees for the provided services will not be refunded:

All invoices should be paid within the stated timeframe, otherwise the Application will be automatically rejected and the fees for the provided services will not be refunded.

Application will be automatically rejected.



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## HALAL CERTIFICATION SERVICES CHONGQING (HCS)

### 国际HALAL产品认证方案——根据MS 1500: 2019标准\*

#### 1.提交申请

客户填写并提交清真认证申请表和配料说明表（如需要）

客户会收到一张清真认证服务的价格表，如果价格可接受，则会开具一张发票，用于申请注册和审核以及现场审核  
发票应在7个工作日内支付\*\*

#### 2.申请评审

支付发票后，对所有工艺、成分和证明文件进行评估

客户可能需要提供额外必要的文件

#### 3.现场审核

客户与HCS审计师商定了现场审核日期

检查是否一切都与申请表格中提供的信息相关

检查所有内容是否符合MS1500: 2019标准中规定的要求

#### 4.审核检查

现场审核后，将包含不符合项细节和纠正措施表格的审核报告发送给客户

客户应在规定的时间范围内消除所有不符合项要求

#### 5.关于清真认证的决定

在客户消除所有不合格项，并经HCS代表确认后，清真认证委员会决定颁发清真证书



## 6.协议

在积极的清真认证决定的情况下，将向客户发送一份清真认证协议，概述了清真认证条款的条款，有效期为1年  
客户有一个唯一的标识号，需要用于清真认证产品的标记



## 7.认证

- 向客户开具清真认证和监测服务发票
- 发票应在7个日历日内支付
- 在签署协议并支付发票后，向客户发放为期一年的清真证书，并开始监控过程
- 在收到原始清真认证协议后，向客户发布原始清真认证
- 客户必须将被起诉清真证书的副本上传到其网站上



## 8.持续监视

在整个清真认证期间，将对认证公司进行定期检查  
制造过程将受到仔细控制，以确保所有内容都符合MS 1500:2019标准中规定的要求  
MS1500: 2019标准



## 9.证书更新

客户应在当前清真证书到期日前2个月提交清真证书续期申请  
如果申请延迟提交，HCS不能保证在有效的清真证书到期之前完成续签流程

\*清真认证流程应在申请注册之日起2个月内完成，否则申请将被取消，认证流程将需要重新启动，并需要再次支付认证费用。所提供服务的费用将不会退还：

所有发票应在规定的时间范围内支付，否则申请将自动被退回，所提供的服务费用将不予退还。申请将被自动拒绝。